

New DLA Disposition Services Local Scheduler



Local Customer DLA Disposition Service Scheduler Turn-in Procedures





Consent to monitoring page

Cons	sent to Monitoring	۲
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Type of turn in page

	[Log On]
Home About	
Schedule Property Turn-in	۲
Click <u>here</u> to enter new DTIDs.	
Request an appointment to bring scrap or usable property to a nearby DRMO.	
Local Customer to DRMO (CONUS)	
Local Customer to DRMO (OCONUS)	
(See Guidance)	
Request a usable property pickup:	
Request CONUS Direct-Shipment/Cross-Dock Appointment	
(See Guidance)	
If you need help, places call the scheduling office at 1,000,460,0000	

At this point the decision needs to be made:

- Local Customer CONUS (Generator arranged transportation to Field Activity)
- Local Customer OCONUS (Generator arranged transportation to Field Activity)
- Cross dock customer (Generator arranged transportation to Field Office)

4



Local DLA Disposition Service Selector Page

SCHEDULER	
	[Log On]
Home About	
Select a Disposition Services Facility	*
Please wait for confirmation before bringing your property to the DRMO. All appointments are subject to approval by the DRMO.	
Select Closest Site:* DLA DS ANNISTON DEMIL	
Next >	
DLA 2011	

- Click the drop box arrow and select the DLA Disposition Services site that is closest to your local.
- Then click the "Next" button



Local DLA Disposition Service Site Dates Available

SCHEDULER	
	[Log On]
Home About	
General Information	*
Appointment Type:* (Type of property being turned in. Please check all that apply.)	
ADP: Demil: Usable: Scrap: Other:	
Requested Date: * 02/23/2012 (example: 05/21/1957)	
Requested Time: * 07:30 (example: 3:15 PM or 15:15)	
[<u>View availability calendar for SXP465</u>]	
< Back Cancel Next >	
DLA 2011	

- Use the check boxes to select the types of property to be turned in
- Select the date / time you want to turn in the property
 - The date shown is the next available
 - If next available does not work for you there is a link to the calendar click that link and select the next available that will work for you



Local Scheduler Calendar

$\begin{array}{ c c c c c c c c c c c c c c c c c c c$	Monthly Availability	for SX1465 (Loca	l Events)						*	9
Sunday Monday Tuesday Vednesday Tursday Friday Saturday 26 27 28 28 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24				Month: March		2 🗸 🕞				
36 27 28 29 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24		Sunday	londay	Tuesday	March 2012	Thursday	Friday	Saturday		
Image: Note of the second s		26	27	28	29	ĩ	2	3		
Image: Note of the second se		4	5	6	7	8	9	10		
18 19 20 21 22 23 24		11	12	13	14	15	16	17		
		18	19	20	21	22	23	24		
25 26 27 28 29 30 31		25	26	27	28	29	30	31		

Dates shows in white are available dates. Dates that are shown in light grey are unavailable. Dates in dark grey are from Previous or following months.



Contact Information

	Home About	
Contact Information		•
Primary POC:		
Email Address*:		
Rank:		
Last Name*:		
First Name*:		
Unit/Organization*:		
Commercial Phone*:		
DSN:		
Mobile:		
Secondary POC		
Email Address:		
Rank:		
Last Name:		
First Name:		
Unit/Organization:		
Commercial Phone:		
DSN:		
Mobile:		
< Back Cancel Next >		
* Asterisks indicate a required field		



Contact Information Continued

	Primary POC:		
	Email Address*:	F	
	Rank:		Dequired Fielde
	Last Name*	<	Required Fields
	First Name*		
	Unit/Organization*:		
	Commercial Phone*:		
	DSN:		
	Mobile:		
	Secondary POC		
	Email Address:		
	Rank:		
) is	Last Name:		
	First Name:		
	Unit/Organization:		
	Commercial Phone:		
	DSN:		
	Mobile:		

Secondary POC is optional



Property Description

	Home About	
Property Description		۲
Customer DODAAC:*		
Number of 1348s you are turning in:* 0		
Number of pieces you are turning in:* 0		
🔲 Hazardous Material:*		
🔲 Computers (CPU, Laptop, etc.):*	Required Fields	
🗐 Air Conditioners/Refrigerators:*		
🔲 Ammo Pouches/Bandoleers/Holsters/Small /	Arms Parts:*	
🔟 Radio Sets/Compasses:*		
🗐 Electron Tubes:*		
🗐 Demil Required Item:*		
🔲 Metal Working Machine (MWM):*		
🖻 Chemical Gear:*		
Describe your property:*	* *	
Pallets: 0 Tri-walls: 0	Rolling Stock: 0 Other: 0	
GOV: Van: Flatbed: StepDeck: RGN:	Other:	
* Required Data		
< Back Cancel Next >		



Select DTID

Home About	
Select DTIDs	4
DTIDs Assigned to this turn-in:	
There are, currently, no DTIDs assigned to this turn-in.	
DTIDs Available for this turn-in:	
There are, currently, no DTIDs available for this turn-in.	
Click <u>here</u> to go to ETIDs.	
Click here to go to ETIDs.	

If there are DTID's that are already in the system for your agency they will show up on this page to select and assign to this shipment



Confirmation Page

		() m (m)
	Home About	
· · · · · · · · · · · · · · · · · · ·	Home Above	
Test: Confirm		*
Please Confirm that your details are correct.		
Customer DoDAAC: SC4400 Site: Wright Patterson Afb, OH (SXP465) Requested Date: Thursday, February 23, 2012 Requested Time: 07:30 Primary Point of Contact Name: johnny Doe Rank: Organization: Disp Svcs. Phone Number: 990-999-9999 Email Address: johnny.doe@dla.mil		
DSN: Fax: Fax DSN:	After review of	
Secondary Point of Contact	AILEI TEVIEW OI	
Name: Rank: Organization: Phone Number: Email Address: DSN: Fax: Fax: Fax:	this page you must click the "Submit" button	
DTIDs Information		
No DTIDs have been assigned to this turn-in.		
Hazardous: No Computers: No Refrigerants: No Ammunitions: No Radio Sets/Compasses: No Electron Tubes: No Demil Required: No Metal Working Machine: No Chemical Gear: No Property Description: 1 Number of 1348's: 1 Number of Pieces: 1 Counts: Pallets: 1 Tri-walls: 0 Rolling Stock: 0 Other: 0 Conveyance Types: Gov't Number of Conveyances: 1		



Automatic Confirmation E-mail

om:	donotreply@dispositionscheduler.vsm.dla.mil	Sent: Mon 2/27/2012 8:41 P
:	Bakkila, Aaron DLA CIV DISPOSITION SERVICES; Disp Svcs at Wright Patterson DSR	
bject:	*** Test email from Disposition Scheduler *** Submitted Turn-in Appointment Request # 0000000042	
Request Nu	umber: 000000042	1
ata Submi	nitted: Monday, January 01, 0001 12:00 AM Requested Appointment Time: Tuesday, February 28, 2012 07:30	
or:		
TIDs Infor	ormation:	
No	o DTIDs were assigned to this turn-in.	
rimary PO	00:	
eon Aaron	on Bakkila	
aron bakk	ckila@dla.mil	
269-961-58	860	
ustomer D	DoDAAC: SC4400	
azardous:	s: No	
omputers:	s: No	
etrigerant	TS: NO	
adio Sets/	/Compasses: No	
lectron Tu	ubes: No	
Demil Requ	uired: No	
Metal Work	rking Machine: No	
Chemical G	Gear: No	
roperty De	Description:	
tuff		
lumber of	f 1348's: 1	
umber of	f Pieces: 1	
umber of	f Pallets: 1	
umber of		
lumber of	f Koling Stock. U f Other: 0	
Conveyance	ce Types: Government	
Number of	fonyevances: 1	